

From: Allen Beck
To: Everyone_mail
Date: Thu, Sep 16, 1999 3:13 PM
Subject: Recycling at Timberline

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Now that Purchasing is back up to full staffing levels again, and we've caught up with the summer's backlog, it's time to revisit our company recycling plan with all of you. Please make sure those that don't have e-mail are also made aware of this.

Point: The program is not just "Recycle". Think about "Reduce, Reuse and Recycle!"

Things we DO recycle:

Glass (**SORTED BY COLOR**)

Beer bottles (sorted by distributor, are returned to the distributors for credit) (**DO NOT BREAK BEER BOTTLES!**)

Tin cans (*cans rinsed, both ends of cans removed and flattened*)

Pepsi cans (no trash mixed in with the CANS) (Pepsi only picks up Pepsi products - DO NOT MIX)

Pepsi plastic flats (that some bottled flats come in)

Plastic Dairy crates (from food distributors)

Newsprint (separate from other types of papers & bundled)

White Uncoated Paper (in the white recycling bags)

Mixed Uncoated Paper (office pak) (in the blue or green recycling bags)

Glossy Papers (brochures, magazines, etc) (in the in the blue recycling bins)

Hewlett-Packard OEM brand toner cartridges

used oils (in the Mountain Department)

scrap metal/steel (by the Mountain Department)

used fryer grease (in provided containers)

Auto-Chlor's chemical pails (dishwasher company)

cardboard, flattened (in the appropriate bins on Hotel / Day Lodge loading docks

(You can also reuse incoming packing boxes & materials for outgoing shipments.)

(Buy yourself your favorite cups/mugs for your coffee/drinks and reuse them while at work)

I'm sure there are others, but this is what comes to mind readily.

Things we DO NOT recycle.

Broken china

Broken glassware (tempered glass of this nature is not recyclable)

Printer ribbons

cork (no market)

lead wine bottle wrappers (no market)

Procedures

1. Recycling bags and bins (for company use) can be obtained from Purchasing staff during normal Purchasing business hours.
2. Bring your full bags and bins to:
 - Hotel: the Purchasing office (Paper Central)
 - Day Lodge: on recycling day, take them to the Day Lodge loading dock
 - Brew Pub/MHBC: on recycling day, have them by the back door, lower level.